

Recreational Access Program Checklist

Please note: *The State Environmental Review Process (SERP) must be conducted and completed prior to initiating work on all state-funded projects estimated over \$500,000.*

Funding

- Available to counties, cities and certain towns

Type of project

- Access road construction
 - Local facility may receive a maximum \$250,000 unmatched allocation and up to \$100,000 in matching state funds
 - State facility may receive a maximum \$400,000 unmatched allocation
- Bikeway construction
 - Local facility may receive a maximum \$60,000 unmatched allocation and up to \$15,000 in matching state funds
 - State facility may receive a maximum \$75,000 unmatched allocation

Project information submittal and request

- Master plan of development
- Project description
- Road and/or bikeway cost estimate
- Project administration responsibilities
- Local government resolution
- Designation/recommendation by Department of Conservation and Recreation for access to a recreational area or by Department Historic Resources for access to an historic area

Local Assistance's review and recommendation

- The Commonwealth Transportation Board (CTB) meeting agenda is finalized three weeks prior to its meeting

CTB's review

- The CTB meeting is usually held the third Wednesday of each month

Project approval

- Project administration agreement with VDOT
- Funds authorized - CTB-approved project allocation will be authorized upon completion of contingencies in the CTB's resolution